

# Fuel Spill Contingency Plan

You must complete a spill plan and submit it as part of your application.

A fuel spill emergency plan is required for all undertakings involving the handling or storage of petroleum products or hazardous materials. An emergency plan is required for small or large quantities of fuel that will be on the property, including fuel that will be hauled in daily. The emergency plan is also required in the event of a lubricant or fuel leak from any operational equipment (water pump, dozer, etc.).

**A fuel spill emergency plan must be in place and a copy of it posted on site.**

The following guidelines are provided to help you develop a Spill Contingency Plan suited to your project.

# **SPILL CONTINGENCY PLAN**

## **GUIDELINES**

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1.0            **Introduction**

Introduce the operation and operators and provide information on previous land use operations (history).

2.0            **Access**

Description of the route(s) you will be taking, ice bridge locations, etc.

3.0            **Haulage Contractor**

If using a contractor to haul your fuel, provide information on the company i.e. experience, describe equipment they will use.

4.0            **Spill Prevention Procedures**

Describe what you will do and how. The following ideas may be included. i.e. vehicle inspection to ensure the unit is roadworthy. Tanker inspection to ensure all hatch covers are locked down and hatch gaskets are sound and seating properly. Check all valving. Verify road conditions and monitor traffic. Progress will be monitored by call in at designated points. The truck will carry all materials and equipment to be used in an emergency. List all equipment. One tanker compartment will be empty in the event fuel is to be transferred from a damaged compartment. Transfer hoses, etc., will equip the transfer tanks.

5.0            **Spill Response Equipment**

List where the on site response equipment is and how it will be utilized.

6.0            **Response Procedures**

Outline training procedures for all on site employees in the use of the spill contingency plan. Details on how you or your representative will handle a possible spill.

7.0                    **Containment Procedures**

Describe how you will contain a spill on land and from water bodies - both small and large should be described.

8.0                    **Spill Site Clean-up**

Describe methods you are prepared to employ in the clean-up on land and from water bodies.

Examples: pump to another tank, sorbent material including type, remove contaminated liquids and/or materials from the site to a permitted/licensed disposal site, burning in an approved incinerator, etc.

9.0                    **Reporting**

Provide details on who will report the spill and how.

Appendix A        **Spill Reporting Flow Chart**

Provide a chart showing your spill notification procedures to report a spill to the Spill Hotline (867) 667-7244.

Appendix B        **Material Safety Data Sheets**

Can be obtained from Distributors upon request.

Appendix C        **Fuel Spill Notes**

Please provide more details regarding the following items as they pertain to your project:

- A. Spill Prevention.
- B. Snow, Permafrost, Ice.
- C. On-Site Burning.
- D. Method of Recording a Fuel Spill.

Appendix D        **Telephone Contacts**

A list of your contacts.

NOTE:                The above is a guideline for establishing your Plan.