

Schedule 3 Guidelines

Notice of Water Use / Waste Deposit Without a Licence

What is a Schedule 3 Notice?

A Schedule 3 Notice is a form completed by an individual or a business registered in Yukon to use water and/or deposit a waste without a water licence. A Schedule 3 Notice only applies to Industrial, Placer, and Quartz mining undertakings.

It is not a permit or a licence. There is no cost for submitting a Schedule 3 Notice.

Where can I learn more about Schedule 3 Notices?

The criteria for projects where a Schedule 3 Notice is applicable originate in Section 4, as well as Column 2 of Schedules 5, 6, and 7 of the [Waters Regulation](#). See the reverse side for a detailed description of the Schedules.

If, after reading this fact sheet, you have additional questions, please contact the Water Board Secretariat at (867) 456-3980 to speak with a Licensing Officer.

For additional information in relation to Industrial activities, you can also contact Environmental Protection & Inspections (Department of Environment) located in Whitehorse at (867) 667-5683.

For additional information about Placer and Quartz mining, you can also contact [Compliance Monitoring and Inspections branch](#) (Department of Energy Mines & Resources (EMR)) based on the area that you plan to explore and/or mine.

Your mining activities may also require notification to or approval by Government of Yukon EMR Mining Lands.

Please contact the Mining Lands Office in your area of interest:

Dawson: (867) 993-7300 Watson Lake: (867) 536-7335

Whitehorse: (867) 456-3877 Mayo: (867) 996-2343

What is the process for submitting a Schedule 3 Notice?

[Schedule 3 Notices](#) can be obtained on the Water Board's website under application forms.

The completed notice must be submitted at least 10 days before you commence any activities. This time will be used by Government of Yukon to review your notice. Questions may be asked to confirm that your activities can proceed without a water licence.

What type of information must be provided for a Schedule 3 Notice?

1. A signed copy of the Schedule 3 Notice.
 2. At a minimum, one map shall be submitted as part of the notification at a scale of 1:25,000 and shall include:
 - ✓ NTS Map sheet number;
 - ✓ Longitude and Latitude for the center location of the operation;
 - ✓ A general description of the location of the project (for example, "located 50 km South of Whitehorse" or "km 3 of Ten Mile Ranch Road");
 - ✓ The area of the operation is clearly drawn on the map; and
 - ✓ A North arrow.
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Where can I submit my Schedule 3 Notice?

Notices can be submitted to the Water Board Secretariat by:

Mail or in person: Suite 106, 419 Range Road, Whitehorse, YT Y1A 3V1

Fax: (867) 456-3890

Email: ywb@yukonwaterboard.ca

Criteria for Water Use / Waste Deposit Without a Licence

Water Use/ Deposit of Waste From Waters Regulations	Industrial Schedule 5	Placer Schedule 6	Quartz Schedule 7
1. Direct water use	Less than 100 m ³ per day	Less than 300 m ³ per day	Less than 300 m ³ per day
2.(1) Watercourse crossings, including pipelines, bridges and roads	Construction of a structure across a watercourse less than 5 m in width at ordinary high water mark at point of construction	Requires a licence	Construction of a structure across a watercourse less than 5 m in width at ordinary high water mark at point of construction
2.(2) Watercourse training, including channel and bank alterations, artificial accretions, spurs, culverts, docks, and erosion control	Training <ul style="list-style-type: none"> (a) of intermittent watercourses; (b) of watercourses that are less than 5 m wide at ordinary high water mark at point of training; or (c) involving removal of placement of less than 100 m of material, where cross-sectional area of watercourse not significantly changed at point of removal or placement 	Requires a licence	Training <ul style="list-style-type: none"> (a) of intermittent watercourses; (b) of watercourses that are less than 5 m wide at ordinary high water mark at point of training; or (c) involving removal of placement of less than 100 m of material, where cross-sectional area of watercourse not significantly changed at point of removal or placement
2.(3) Flood Control	Construction of a temporary structure	Requires a licence	Construction of a temporary structure
2.(4) Diversions	Diversion of watercourses that are less than 2 m in width at ordinary high water mark at point of diversion	Requires a licence	Diversion of watercourses that are less than 2 m in width at ordinary high water mark at point of diversion
2.(5) Alteration of flow or storage by means of dams or dikes	Requires a licence	Requires a licence	Construction of a dam the maximum height of which is less than 3 m where less than 10,000 m ³ of water is stored and no hazard is posed
3. Deposit of waste	No deposit of waste to water	Any deposit of waste where there is no direct or indirect deposit to surface waters and no chemicals are added to the mineral recovery process	Any deposit of waste, other than from milling, where there is no direct or indirect deposit to surface water