

October 23, 2025

Information Bulletin

Directive on printed deliverables in water licences

The Yukon Water Board (“Board”) is issuing a directive on printed deliverables in water licences:

Regarding water licence conditions that require the submission of paper copies of reports and deliverables, the Board will now accept electronic copies, uploaded to Waterline in lieu of paper copies, as fulfilment of the condition.

Context

Some current water licences (Type A Quartz; Non-placer; Culvert, Bridge and Shoreline Restoration; and Municipal licences) have a condition requiring the licensee to provide one unbound, [single-sided] paper copy of all reports and deliverables.

Licensees are no longer obligated to provide paper copies of reports and deliverables. Instead, the Board will accept electronic copies, uploaded to the online register, [Waterline](#), as fulfillment of the condition to provide paper copies.

This directive supports the Board’s efforts to reduce the use of paper in the licensing process.

Points of Interest

- Some water licences, in addition to providing paper copies, have a condition requiring the licensee to upload to Waterline, electronic copies of all reports and deliverables. When applying this directive, licensees need only upload one electronic copy to fulfil requirements of both conditions.
- Licensees may continue to provide paper copies of reports and deliverables to fulfill their existing licensing condition.
- At its discretion, the Board may request that the licensee provides paper copies of reports and deliverables.

For more information, please contact the [Yukon Water Board Secretariat](#) by phone: (867) 456-3890, or email: ywb@yukonwaterboard.ca.